



THE INSTITUTION OF SURVEYORS AUSTRALIA, INC.

APPLICATION FOR

() ADMISSION AS A: () MEMBER
 () GRADUATE
 () ADVANCEMENT TO: () ASSOCIATE
 () AFFILIATE
 () RE-ADMISSION: () STUDENT

() TRANSFER FROM: DIVISION
 TO: DIVISION

If applying for advancement or transfer, PRESENT GRADE:

PERSONAL DETAILS

FAMILY NAME: TITLE: Prof/Dr/Mr/Mrs/Miss/Ms:

GIVEN NAMES: PREFERRED NAME:

(1) ADDRESS:

STATE: POSTCODE: COUNTRY:

TELEPHONE NO: FAX NO: MOBILE NO:

DATE OF BIRTH: COUNTRY OF BIRTH:

EMPLOYMENT/OCCUPATION

JOB DESCRIPTION: EMPLOYER:

(2) ADDRESS:

STATE: POSTCODE: COUNTRY:

TELEPHONE NO: FAX NO: MOBILE NO:

PLEASE INDICATE PREFERRED MAILING ADDRESS: 1 () OR 2 () E-MAIL:

EDUCATIONAL QUALIFICATIONS

QUALIFICATION: UNIVERSITY OR COLLEGE:

DATE COMMENCED: DATE OF GRADUATION:

OTHER QUALIFICATIONS:

REGISTRATION/LICENSE: DATE:

PROPOSAL

We, as Corporate Members of The Institution of Surveyors Australia Inc. propose the applicant from personal knowledge and full conviction of his/her suitability for admission.

PROPOSER: ISA DIVISION: SIGNATURE:

SECONDER: ISA DIVISION: SIGNATURE:

APPLICANT'S DECLARATION

I agree that if this application is accepted by The Institution of Surveyors Australia Inc. I will conform to the Constitution and By-Laws of the Institution .

SIGNATURE: DATE:

AREAS OF INTEREST

Please tick all areas in which you have an interest

- | | | | |
|-------------------|-----------------------------|----------------------------|-----------------------------|
| () CADASTRAL | () SPATIAL INFORMATION | () HYDROGRAPHIC | () PHOTO. & REMOTE SENSING |
| () ENGINEERING | () GEODETIC/GPS | () MAPPING | () TOWN PLANNING |
| () MINING | () SUBDIVISION/DEVELOPMENT | () INFORMATION TECHNOLOGY | () YOUNG SURVEYORS GROUP |
| () HISTORY GROUP | () OTHER (please specify) | | |

Please fully complete this form and attach the following

1. Copy of Degree/s, Registration/Licence, Diploma or Certificate.
2. Applicable Subscription

Note: Student Applicants need only supply this form and the appropriate subscription

Note: Applications for Advancement require appropriate supporting documentation. By-Law 6.3.1 requires "at least two years satisfactory experience since graduation or registration".

APPLICANTS, PROPOSERS AND SECONDRERS – PLEASE READ REVERSE SIDE

INSTRUCTIONS:

Please read carefully before completing application overleaf.

COMPLETION:

Complete this form by providing the information requested and making the Applicant's Declaration. You should also provide on an attachment the names of three other persons to whom confidential inquiries can be addressed (By-Law 25.1). For Foreign Membership at least five names are required (By-Law 26.2).

PROPOSERS:

Each proposal for admission or advancement must be signed by two Corporate Members of the Institution of Surveyors, Australia. Corporate Members comprise Honorary Fellows, Fellows and Members.

VERIFICATION OF QUALIFICATIONS:

Unless you hold overseas qualifications, which have already been assessed by the Institution, this application must be accompanied by a certified copy of evidence of your qualifications. Normally this should be the formal document presented at a Conferring Ceremony. If you are unable to supply the formal document, for example because it has not yet been conferred, you must provide an original or certified copy of an academic record or statement by the Registrar or Authorised Office of the Tertiary Institution. The academic record is only acceptable if it clearly indicates that all requirements for the award have been successfully completed and if the full name of the award is given. A Registrar's statement should be in the following terms:

“This is to certify that (full name) has passed all examinations and fulfilled all other requirements for admission to the (full title of award).”

AUTHENTICATION OF FORMAL DOCUMENTS:

Each photocopy of a formal document submitted in support of an application must be made from the original, which must be shown to a Corporate Member of the Institution. Such Corporate Member is to Authorise the photocopy by certifying that “The original document has been seen and this copy is authentic. “ A photocopy of a photocopy is not acceptable. Corporate members must also add their name and signature. Certification by a Justice of the Peace is only acceptable if the name and address of the official are included.

INSTRUCTIONS TO PROPOSERS:

Proposers are requested to ensure that an application for admission is accompanied by certified evidence of academic qualifications and that the applicant has signed the declaration.

PAYMENT OF SUBSCRIPTIONS WITH APPLICATION:

Applications for admission must be accompanied by a cheque or money order drawn in favour of the Institution for the amount of the annual subscription due for the level of membership to which the application relates. In the event that an application is unsuccessful, the money will be refunded except for an amount to cover administrative costs.

LODGEMENT:

This form, preferably typed, together with supporting documentation and payment should be lodged at the appropriate Divisional Office.

ADDRESSES OF DIVISIONAL OFFICES:

Queensland Division
PO Box 3046
STH BRISBANE BC QLD 4101

NSW Division
PO Box A820
SYDNEY STH NSW 1235

Victoria Division
13-21 Bedford Street
NTH MELBOURNE VIC 3051

Canberra Division
27 – 29 Napier Close
DEAKIN ACT 2600

WA Division
2/154 Hampden Road
NEDLANDS WA 6009

SA Division
GPO Box 1349
ADELAIDE SA 5001

Tasmania Division
GPO Box 1194
HOBART TAS 7001

NT Division
PO Box 3328
DARWIN NT 0801

FOR DIVISIONAL OFFICE USE ONLY

Date of receipt of proposal:

Proposal checked and dates and other particulars verified by:

Comments:

..... Signature

Admission} Member
Advancement} to Graduate recommended
Associate not recommended by Divisional Committee under By-Law:

Affiliate

on Hon Secretary

..... Division

FOR NATIONAL OFFICE USE

Name of Applicant:

Admission} Member
Advancement} to Graduate approved
Associate not approved at Meeting: Date:

Affiliate